



PROFESSIONAL SERIES

2024-2025 DATES AND LOCATIONS

LIVE ONLINE

Office Manager*

December 16-19	2:30pm-5:30pm ET
January 14-17, 2025	10am-1pm ET
February 17-20, 2025	2:30pm-5:30pm ET
March 18-21, 2025	10am-1pm ET

Parts Manager*

December 3-6	10am-1pm ET
February 3-6, 2025	2:30pm-5:30pm ET
March 4-7, 2025	10am-1pm ET

Sales Manager*

December 10-13	10am-1pm ET
February 18-21, 2025	10am-1pm ET
March 17-20, 2025	2:30pm-5:30pm ET

Service Manager*

December 9-12	2:30pm-5:30pm ET
January 13-16, 2025	2:30pm-5:30pm ET
February 4-7, 2025	10am-1pm ET
March 3-6, 2025	2:30pm-5:30pm ET

Leadership*

January 6-9, 2025	2:30pm-5:30pm ET
January 7-10, 2025	10am-1pm ET
February 24-27, 2025	2:30pm-5:30pm ET
March 25-28, 2025	10am-1pm ET

*Each attendee must select leadership dates in addition to core-department course dates upon registration. The leadership class can be taken before the core-department course and done in-person or online.

IN-PERSON

Tysons, VA

February 11-12, 2025	Sales Management	8:30am-4:30pm
February 13-14, 2025	Service Management	8:30am-4:30pm
February 18-19, 2025	Office Management	8:30am-4:30pm
February 20-21, 2025	Parts Management	8:30am-4:30pm
April 3-4, 2025	Leadership*	8:30am-4:30pm

Chicago Automobile Trade Association

March 11-12, 2025	Service Management	8:30am-4:30pm
March 13-14, 2025	Sales Management	8:30am-4:30pm
March 18-19, 2025	Parts Management	8:30am-4:30pm
March 20-21, 2025	Office Management	8:30am-4:30pm
May 6-7, 2025	Leadership*	8:30am-4:30pm

*Each attendee must select leadership dates in addition to core-department course dates upon registration. The leadership class can be taken before the core-department course and done in-person or online.