

Exhibitor's Planning Calendar

NADA Show 2025

New Orleans Ernest N. Morial Convention Center – New Orleans, LA – January 24-26, 2025

Deadlines and Due Dates

2024

November 15	Booth space final payment due
November 15	Deadline to complete eBooth profile for web and mobile app
November 20	Deadline for submission of Booth Floor Plan Reporting Form and Booth Floor Plan layout to NADA Show Management
November 20	Deadline for submission of Enclosed/Multiple Story Booth Floor Plan Reporting Form and layout to NADA Show Management and NCMNO
December 2	Deadline for submitting rooming list and names for room blocks exhibit personnel to NADA Registration & Housing. Any rooms not used in your block by this date will be subject to release.
December 6	Deadline for submission of Hanging Sign Form
December 6	Deadline for submission of Request for Use of Exhibitor Appointed Contractor Form
December 6	Deadline for submission of Vehicle Reporting Form
December 23	Earliest date freight will be accepted at the Freeman warehouse in New Orleans
December 23	Freeman General Service Order Forms Due: Furniture Flooring Event Graphics Labor Cleaning Electrical

2025

January 13	Last day freight will be accepted at the Freeman warehouse in New Orleans to avoid additional after deadline charge
January 20	Date for freight delivery to begin direct to New Orleans Ernest N. Morial Convention Center based on your target move-in date
Jan 20-23	Target move-in dates – See target map for your move-in date
January 23	Exhibitor set-up must be complete by 5pm
January 24-26	Exhibit open
January 26	Exhibitor tear-down begins at 12:30pm
January 29	Removal of displays to be completed by 5pm – Carriers must check in by noon