



DISPLAY VEHICLE REPORTING INFORMATION

Deadline: December 6, 2024

If you will be utilizing vehicles for display purposes in your booth, you must file a Display Vehicle Reporting Form by **December 6, 2024**.

Companies using vehicles in displays must have a minimum of 200 sq. ft. per vehicle.

Example: One vehicle = 200 sq. ft.
 Two vehicles = 400 sq. ft.
 Three vehicles = 600 sq. ft.

NADA requires prior notification of all vehicles that will be on display in the facility. If you do not report displayed vehicles to NADA Show Management, we will not approve them for move-in.

New Orleans Ernest N. Morial Convention Center Vehicle Regulations

Note: Any autos, trucks, motorcycles, boats, other motorized vehicles, or other flammable fueled engines must conform to the following requirements:

1. Fuel tank openings shall be locked or sealed in an approved manner to prevent escape of vapors; fuel tanks must have the smallest possible amount of fuel, not more than 1/8th tank or 10 gallons, whichever is less.
2. At least one battery cable shall be removed from the batteries used to start the vehicle engine, and the disconnected battery cable shall then be taped.
3. Battery charging is not permitted in the exhibit hall, at any time.
4. Combustible/flammable materials must not be stored beneath display vehicles.
5. Fueling or de-fueling of vehicles is prohibited.
6. Vehicles shall not be started, run or moved during expo hours.

Please note: There will be a spotting fee of \$428.75 for move-in and move-out of all display vehicles.



Display Vehicle Reporting Form

DEADLINE: December 6, 2024

NADA Show 2025 | January 23-26, 2025

New Orleans Ernest N. Morial Convention Center | New Orleans, LA

Companies using vehicles as part of their display must have a MINIMUM OF 200 SQ. FT. PER VEHICLE. Companies who do not submit this form will not be approved to display vehicles in their booth.

Exhibiting Company _____

Contact Person _____

Email Address _____

Phone Number (Direct or Cell) _____

Booth Number _____ Booth Dimensions _____ x _____ = _____ sq. ft.

Will you be displaying an Electric Vehicle (EV) within your booth: ___ Yes ___ No

Number of vehicles to be displayed _____

Type of vehicles to be displayed _____

Note: Any autos, trucks, motorcycles, boats, other motorized vehicles, or other flammable-fueled engines must conform to the following requirements:

1. Fuel tank openings shall be locked or sealed in an approved manner to prevent escape of vapors; fuel tanks must have the smallest possible amount of fuel, not more than 1/8th tank or 10 gallons, whichever is less.
2. At least one battery cable shall be removed from the batteries used to start the vehicle engine, and the disconnected battery cable shall then be taped.
3. Battery charging is not permitted in the exhibit hall, at any time.
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Submit this form by **December 6, 2024** via E-mail to expoforms@nada.org